



## **South Dakota Week of Work | April 20-24, 2020**

### **Timeline**

#### **Fall 2019**

- Businesses register to participate via South Dakota Week of Work matching system.
- Schools identify a Week of Work point of contact to coordinate local planning.
- Appropriate school personnel make plans to attend training events hosted by South Dakota Department of Education.
- Schools complete Department of Education survey indicating whether they plan to participate in the Week of Work.
- Schools encouraged to have their 10<sup>th</sup> graders complete Career Matchmaker via SDMyLife.

#### **January 2020**

- Schools will be able to register students and indicate their career interests in Week of Work matching system sometime after Jan. 1.
- Start matching process between registered students and listed business opportunities, within Week of Work matching system.

#### **February 2020**

- Continue matching process.

#### **March 2020**

- Match any remaining students.
- Review Week of Work matching system for available business tours or guest speakers. Plan business tours and invite guest speakers into schools during April 20-24 timeframe.
- Ensure businesses know who to expect when.
- Ensure students know what is expected of them.

#### **Early April 2020**

- Make final preparations by reviewing appropriate South Dakota Week of Work documents (i.e. Guide for Schools, Guide for Businesses, Tips for Businesses).
- Confirm job shadows, tours, guest speakers.
- For schools planning celebrations of existing work-based learning programs, confirm plans.

**Questions?** Email [sdweekofwork@state.sd.us](mailto:sdweekofwork@state.sd.us)